



TOWN OF NORTHBOROUGH Master Plan Steering Committee

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Approved 1/10/19

November 1, 2018

Master Plan Steering Committee Minutes

Members Present: Fran Bakstran, Chairman; Rick Leif, Vice-Chairman; Mark Donahue, Diana Nicklaus, Jason Perreault, Norm Corbin, Jon Cogswell, Dave Putnam, George Pember, Susan Lawrence, Tom Reardon, Michelle Gillespie, Alex Molnar, Diane Guldner

Others Present: Geoffrey Morrison-Logan, VHB; Donny Goris-Kolb, VHB; Kathy Joubert, Town Planner; Kerri Martinek, Julianne Hirsh, Anthony Ziton, Sameer Jaiswal, Henry Squillante, Ed Bombard

OVERVIEW OF MEETING – G. Logan and D. Goris-Kolb

- Applefest booth
- October 4th Public Forum
- 1st survey results (summarized in attached power point presentation dated 11.01.18)
- 2nd survey results – survey closed on 10.26.18 (summarized to date in attached power point presentation dated 11.01.18)
- Vision statement revisions (see attached Town of Northborough Master Plan handout dated 11.01.18)

F. Bakstran made motion, second by J. Perreault, all in favor to accept revised vision statement as amended at tonight's meeting.

GOALS DISCUSSION (see attached Town of Northborough Master Plan handout dated 11.01.18 for final adopted language)

Land Use

After discussion and some revisions, J. Cogswell made motion, second by J. Perreault, all in favor to approve the land use goals.

Housing

After discussion and some revisions, J. Cogswell made motion, second by R. Leif, all in favor to approve the housing goals.

G. Logan explained adding specific zoning recommendations and specific housing recommendations are too detailed for a Master Plan document. Housing details are more appropriate for a Housing Production Plan and zoning recommendations are more appropriate for a zoning subcommittee working with a consultant, similar to what the town did in 2008-2009 with the Community Development Plan.

Economic Development

After discussion and some revisions regarding the terms “under-performing” and “promote”, J. Cogswell made motion, second by T. Reardon, with twelve in favor and one opposed (D. Nicklaus) to approve the economic development goals.

Natural, Cultural, and Historic Resources

After discussion and some revisions regarding the phrase “where economically viable”, R. Leif made motion, second by G. Pember, all in favor to approve the natural, cultural, and historic resources goals.

Open Space and Recreation

After discussion and some revisions, J. Perreault made motion, second by G. Pember, all in favor to approve the open space and recreation goals.

Public Facilities and Services

After discussion and some revisions, R. Leif made motion, second by J. Cogswell, all in favor to approve the public facilities and services goals.

Transportation

After discussion and some revisions, M. Donahue made motion, second by J. Perreault, all in favor to approve the transportation goals.

OLD/NEW BUSINESS

- Comments on the draft Recommendations are due by November 16, 2018.
- Members and staff will review 1998 Master Plan regarding which goals and recommendations were accomplished by the town.
- Minutes: R. Leif made motion, second by J. Cogswell, all in favor with one abstention (J. Perreault) to approve September 6, 2018 minutes.

Meeting adjourned at 9:45pm.

Respectfully submitted by,

Kathy Joubert
Town Planner